

TERMS OF REFERENCE ANTI-POVERTY ADVISORY COMMITTEE

PURPOSE AND SCOPE

The purpose of the Anti-Poverty Advisory Committee (Advisory Committee) is to provide input and advice to the Minister of Health and Social Services. The scope of the Advisory Committee includes knowledge exchange and the provision of advice and recommendations to the Minister.

The Advisory Committee will review applications to the 2016/17 Anti-Poverty Fund and present funding recommendations to the responsible Minister. Working with the GNWT Senior Advisor, Anti-Poverty, the Advisory Committee will also review the updated Territorial Anti-Poverty Action Plan (TAPAP) to ensure alignment with the priorities set out by the 3rd Anti-Poverty Roundtable, and will provide guidance in the planning for the 4th Anti-Poverty Roundtable. As work progresses towards establishment of a national Poverty Reduction Framework, the Advisory Committee will assist in the development of relevant performance indicators for the NWT context.

RESPONSIBILITIES

The Committee's role is primarily advisory. Members will review documents prepared by the GNWT to ensure multi-sectorial input, will lead the review of applications to the Anti-Poverty Fund, and will provide guidance in the development of performance measurement frameworks and the annual Roundtable gathering. The Committee's specific responsibilities include:

- Reviewing the draft Roundtable report and updated TAPAP to ensure consistency with the priorities and updates set out by Roundtable participants;
- Communicating, promoting and acting as champions for the updated Territorial Anti-Poverty Action Plan;
- Reviewing and rating applications to the GNWT Anti-Poverty Fund, and providing advice on the allocation of funding;
- Providing advice on the development of a monitoring, evaluation and reporting framework for the Anti-Poverty Strategic Framework;
- Providing guidance in the planning for the 4th Anti-Poverty Roundtable.

MEMBERSHIP

The Advisory Committee will be comprised of no more than 5 individuals representing a diversity of sectors and regions, and may include territorial non-government organizations; community governments; Aboriginal governments; business; and the GNWT.

- Chair, Community Government – Mayor Mark Heyck (Yellowknife)
- Small community representative – Knute Hansen (Aklavik), Ruby Jumbo (Trout Lake)
- Regional centre – Nora Wedzin (Behchoko)
- Elder representative – Pat Martel (K'atl'odeeche First Nation Reserve)

ROLE OF THE CHAIR

- Chair Advisory Committee meetings;
- Set agendas for meetings based on issues and priorities; and
- Report back to the Minister of Health and Social Services.

MEETINGS

The Advisory Committee will meet face-to-face in Summer 2016 to review applications to the 2016/17 Anti-Poverty Fund. The majority of the committee's work will be conducted by conference call or webinar.

Whenever possible, meeting materials will be distributed no later than three working days prior to the meeting and results of the meeting distributed within ten (10) days afterwards.

REPORTING

The Chair will report to the Minister of Health and Social Services.

ADMINISTRATIVE SUPPORT

Administrative support for conducting the Advisory Committee's business will be provided by the Department of Health and Social Services.

TERM

The committee's mandate will end at the close of the 2016/17 fiscal year. Appointments will be until March 31, 2017. The Committee's progress will be assessed in January 2017 and an extension may be considered if required.